

Grafton Open Space and Recreation Committee  
Meeting Minutes January 26, 2022  
7:10 pm

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GRAFTON, MA

2022 FEB 17 AM 11:38

Present: Dave Robbins, Stephen Crowley, Shannon Phelan, Ann Marie Foley, Elizabeth Coveney

1. Annual Report: OSR committee Members received annual report draft via email. No edits. Ann Marie Foley moved that the committee approve the Annual Report as written, Second by Shannon P, approved unanimously.
2. Review of Primary responsibilities: Dave reported that only 4/19 identified committees had responded to the report of primary responsibilities that was sent out in November. Planning board, GLT and Fire department are all in agreement with the assigned responsibilities. Conservation commission expressed they are not interested in taking Trails committee under their responsibilities. Committee discussed need for a Trails Committee and decided it should be a stand alone committee.

March 9<sup>th</sup> will be deadline for identified committees to review document and respond to OSR committee.

Format of Action plan items document was discussed and Dave and Steve will work on creating more user friendly document to send out to committees again.

Committees can prioritize action items.

3. Review meeting minutes: minutes were not available for review.

Next meeting February 16, 2022 at 7 pm.

Elizabeth Coveney made a motion to adjourn at 7:57 pm, second by Stephen Crowley, approved unanimously.

Meeting adjourned at 7:57 pm.